



Grow Regina ... Constitution

Mandate

Grow Regina's mandate is to promote social, economic and cultural well being of Regina residents through community gardening.

Mission Statement

Grow Regina is committed to making available gardening plots to all residents of Regina for the purpose of growing nutritious vegetables for their consumption. Teaching others how to garden will be a significant goal of the organization.

Organization

Grow Regina is administered by a Board of members of the organization which are elected and appointed positions representing the Food Bank and community. The Board has the full authority to operate the garden(s) in such a manner that our Mission Statement is fulfilled. The Regina & District Food Bank Inc. will administer all Grow Regina monies including the 'petty cash float' held by the Grow Regina Treasurer.

Membership

Membership in this association is included with payment of annual gardening and orchard fees to Grow Regina. All members of Grow Regina are encouraged to attend the Spring Gardeners' Meeting and Annual General Meeting, and to become involved in the gardening association. The Annual General Meeting may also be called the Fall Gardeners Meeting. A member is entitled to one vote at the AGM per paid application.



Grow Regina – Bylaws

The following Bylaws, approved by the Board of Directors of Grow Regina and available to any Grow Regina member, specify the general guidelines by which this community organization functions. The Grow Regina Board of Directors are responsible to keep these Bylaws updated and complete.

Board

1. The Board of Directors of Grow Regina, hereafter call the Board, shall consist of twelve (12) members elected from the membership of Grow Regina, including two (2) appointed members representing the Regina & District Food Bank Inc. and the community association. Board members will be elected, at the Annual General Meeting (AGM), to a two (2) year term. Thus five (5) Board members will be replaced/elected each year. The Grow Regina AGM will be held in the fall following the completion of that year's gardening season.
2. Duties of the Board executive and committee leaders are outlined in Grow Regina Document: *Duties of Grow Regina Board Executive* (currently under development). All Grow Regina committees function under authority of and report to the Board. Grow Regina members are encouraged to be active on Grow Regina committees.
3. Vacancies on the Board may arise either from written resignations of Board members or dismissal of Board members who have not fulfilled their Board responsibilities. Vacancies will be filled by appointment of a Grow Regina member.
4. Board members will receive no remuneration for the conduct of Board business. However, expenses directly incurred for the operation of Grow Regina will be presented to the Board for approval and reimbursement.
5. At the first board meeting following the AGM, the Board shall fill the following executive positions: Chairperson, Vice-Chairperson, Secretary, and Treasurer. The new executive will assume their positions immediately following their election to the executive.



Fiscal Year

1. The fiscal year for Grow Regina shall be the calendar year (January 1 – December 31). At the final board meetings before the AGM, executive members and committee leaders will present their summary report to the Board.

Board Meetings

1. Grow Regina Board meetings will be held, as necessary, to fulfill the Mission Statement of Grow Regina. Such meetings will normally be scheduled but special meetings may be call by the Chairperson.
2. Grow Regina board meetings will be chaired by the Chairperson, or in his or her absence, by the Vice-Chairperson.
3. Board members are expected attend all Grow Regina Board meetings. Board members who miss three (3) or more consecutive meetings, without good reason, will be dismissed from the Board.
4. A quorum for Grow Regina board meetings will be 50% of current Board members; however, a quorum for significant money, dismissals from the Board and constitutional motions shall be at least 75% of current Board members.
5. At a meeting of the Board, all matters are to be determined by a majority vote of the present Board members less the Chairperson. In the event of a tie vote, the Chairperson is entitled to cast the deciding vote. Special guests attending board meetings are not entitled to vote on any matters before the Board.
6. The Grow Regina Secretary will record the proceedings of all Board, AGM and special meetings, and will prepare and distribute minutes of the same to Board members.
7. Grow Regina Board meetings will be ‘semi-formal’ in structure and *Robert’s Rules of Order for Meetings* will be used as guidelines for the conduct of the meetings. Board membership with Grow Regina should be used as an opportunity for growth of Board members in service to the larger community of Regina.

Dissolution of Grow Regina

1. After dissolution of Grow Regina, the property and assests shall, after payment of all liabilities, be transferred to the Regina & District Food Bank Inc.